

Winter/2010

Senior
COMPUTER
Center of Santa Cruz

at the Loudon Nelson Community Center
301 Center Street, Santa Cruz, CA 95060
(831) 420-6180 • info@seniorcomputer.org
www.seniorcomputer.org



**NEWS
&
COURSE
INFORMATION**

Holiday Closure Schedule and Changes for the New Year

THE ONLY THING CONSTANT IS CHANGE.

As in past years, as a cost saving measure, the City of Santa Cruz will be closing all non-essential services from December 21 to January 3. This includes Loudon Nelson Community Center and the Downtown Seniors. Senior lunch will be served at the Calvary Episcopal Church (the Red Church) at 532 Center Street.



If you have City-related business during this time, it would be a good idea to call ahead.

Meanwhile, **we will not be processing any registrations until our return on the 4th of January.** We will take them in order of postmark. We are working with new staff members so please be patient as we process the mail that week.

CLASS FEES TO BE REINSTATED IN SPRING

In the Fall of 2007 we decided to experiment in offering free classes to our members. It was quite successful and very popular resulting in most classes being over-subscribed. In order to keep ourselves financially healthy we will begin charging for classes once again beginning in the Spring.

Some of our equipment is getting a little tired and we need to start looking at updating it to keep us on the “cutting edge”. Having a little

Membership Meeting

March 13—2010! 10:00 to 12:00

**By popular request! Stump The Expert!
Bring those questions and oddities and
watch the experts work their magic!**

Same day: Computer “Junk”Swap Meet!

extra financial flexibility will go a long way in making that happen sooner than later. In addition, the City of Santa Cruz has supported the Computer Center by way of donating space, utilities, as well as providing staff support even though the City gets no revenue from Computer Center operations (all collected fees are fed back into the Computer Center by way of FOPAR). Since the economic downturn and consequent furloughs of staff, the Computer Center has provided a donation to the City in order to partially pay for additional staff time in lieu of reducing hours in the computer lab.

The classes will typically be \$20 for a course. We are still working on the details of how payment for classes will be collected. The old model of sending a check for each class and us returning the checks when we don't have room is not efficient or practical. Make sure you read the enrollment instructions carefully in the next newsletter. The Senior Computer Center membership fee will remain at \$25 (\$35 for couples).

Registration Instructions

Please follow directions completely

to expedite processing of your registration request!

- STEP 1: Read the course descriptions and prerequisites thoroughly.
- STEP 2: Read the registration information below.
- STEP 3: Fill out the Registration Form (see insert), starting with your name, address and phone number where it is requested. Select the appropriate course(s), indicating first, second and third choices whenever practical. Mail in the completed registration form along with your Membership Renewal if it is due.
- STEP 4: Remember, you are limited to TWO classes per quarter. If you wish to take more than two, indicate your two top choices and you will be placed on a waiting list for the remainder of the classes. If there is still room by the start date, you will be contacted prior to the start of class to see if you are still interested. If you do not hear from us, please call the office to make sure we didn't forget you!
- STEP 5: Confirmations and parking information will be mailed prior to the start of class. We cannot confirm registrations until all mail has been processed. Please include a self-addressed stamped envelope for this purpose. Confirmations will NOT be mailed if no SASE is provided.
- STEP 6: Mail your registration as soon as possible after receiving this newsletter. Classes fill up quickly! Send to:

SENIOR COMPUTER CENTER OF SANTA CRUZ, 301 CENTER STREET, SANTA CRUZ, CA 95060

Important Registration Information

- Only members are eligible for classes. Register early!
- Registration is by mail—first-come, first-served by postmark. To accommodate differences in mail service delivery, all registration requests postmarked within 3 days of mailing will be treated equally, and if classes are oversubscribed, registration will be by lottery.
- Mail-in registration is given preference as it is the best way for us to handle the high demand for classes. Hand-delivered registration will be dated and processed as “mail-in” registration until walk-in registration begins on Monday, January 11, 2010.
- Class size is generally one person per computer. Due to the small size of Macintosh classes, one or two spaces may be offered to additional persons on an audit basis.
- Classes may be repeated on a space available basis.



Macintosh Courses

The following courses are taught on iMacs using OSX.

Please read course descriptions carefully and note any prerequisites.

Mac/Course #1–Exploring Mac OS X

– Level 1- OSX *Dav Summer*

Are you a brand new computer user? You have a new iMac with OSX and barely know how to turn it on? This class is designed for the novice computer user who has OSX as their operating system (if you aren't sure what OSX is, call the office).

There will be weekly exercises to practice on your own and in class. As always, questions are very welcome.

Prerequisites: Ability to follow instructions.

Tuesdays and Thursdays 9:30-11:25 AM
January 12 to January 21 4 sessions



Don't let this be you! Take a class at the Senior Computer Center!

Mac/Course #2–Mac OSX: The Next Level:

— Level 2- OSX *Dav Summer*

If you have mouse skills, are able to use a keyboard, can access items on the Dock and know how to throw things in the trash, this is your next step! This class will introduce some different programs such as iTunes and Firefox as well as building on the basics you already know. A MUST for those want to do more than send e-mail and make garage sale signs!

Prerequisite: Students should have a good mastery of using the mouse and keyboard (completion of Level 1 or equivalent).

Tuesdays and Thursdays 9:30-11:25 AM
March 2- March 11 4 sessions

Mac/Course #3–E-Mail and Internet

- OSX *Alan Schlenger*

In this class we will cover the basics of the Internet including email, how to browse the web, and interesting web places to visit.

We will learn some tricks to make your internet experience less tedious and introduce you to some web sites that might be of interest to you and your classmates. We will also take on popular web-mail interfaces such as Google and Yahoo. We'll work on creating and sending e-mail, adding e-mail addresses to your contacts list, and dealing with SPAM.

Prerequisites: Students should have a good mastery of using the mouse and keyboard, and basic Mac experience (completion of Level 1 & Level 2 or equivalent).

Tuesday through Friday 2:35-4:30 PM
March 23-March 26 4 sessions

Mac/ Course #4–Digital Graphics

- Mac OSX

Dav Summer

If you are thinking about getting a digital camera but not sure if you will be able to master it enough to warrant the expense, here's a class to whet your appetite.

Using digital cameras provided, you will be instructed on the use and care of the camera and taking your first photos. We will then learn how to "download" those photos from the camera and on to the computer. Using the Mac, we will learn how to evaluate which photos you want to keep, how to get rid of the duds and how to find the keepers later!

Prerequisites: Students should have a good mastery of using the mouse and keyboard (completion of Level 1 & Level 2 or equivalent).

Wednesdays and Fridays

9:30-11:25

AM

STAFF AND MEMBER UPDATES:

Robert Van Hook, former assistant and volunteer since the year 2000, passed away earlier this fall. His daughter Karen was with him in his final months. She hosted a



wonderful memorial where a number of us who represented different parts of his community shared our favorite "Robert stories". Thank you to those of you who made phone calls and dropped by to visit. Your presence and knowing he was being thought about meant a lot to him. *(Photo courtesy of Marlene Majewska)*

Many of you have noticed that **Betty Waller** has not been in lately. She came down with Shingles in May and has been having a very hard time recovering. She is currently on an extended leave and at her daughter Susan's home in Seattle where she is getting plenty of TLC from the family. Again, thanks to all of you who have stopped in or sent well wishes.

That being said, we have **Dan Driessche** in to share some of the work load. He is doing his best to absorb everything at once but you never realize how much detail there is in what we do around here until you try to teach it to someone else! He is doing a fine job and is fitting right in!

Jo Henning, a long-time member of the Senior Computer Center passed away peacefully on December 10. Although her participation waned the past few years, her contributions to the Computer Center and more importantly, the Volunteer Appreciation party, were invaluable and she will be missed. She had many good friends and made a point to keep in touch when she was able.

Kim Fryer

Mac/PC Course #5–iPod Touch/iPhone

Carolyn Wardrip

If you are baffled by your iPhone or iPod Touch, help is on the way! If you want to know how to make your device more useful or even indispensable, this is the class! We will learn the basics and investigate/download the most valuable and fun applications (apps) for each of you--there are over 100,000 applications that will do almost anything (none that will cook your oatmeal yet) and many of them are free. The iPod touch is the same as the iPhone without the phone, the camera, or the monthly fees. It connects through the internet so once you have purchased it you are through paying.

Though the class is planned specifically for iPod Touch/iPhone users, we may add some students who have other types of iPods if there is room. Please indicate on your enrollment form what device you have.

Prerequisites: Students must have either an iPod Touch, an iPhone or an iPod they can bring to class.

Fridays

2:35-4:30 PM

January 15-February 5

4 sessions

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PC Courses

The following courses are taught on PCs, running Windows Vista unless otherwise noted.

Please read course descriptions carefully and note any prerequisites.

PC/Course #6-Beginning Vista

— Level 1-Win Vista *Ed Kennedy/Paul Kleibrink*

You have had little to no experience with computing and now you just bought your first computer and it comes with Windows Vista. You will learn about the various computer components and their names. There will be practice with the right and left mouse buttons, changing the appearance of the screen, handling files, and more! Time allowed for discussion and individual questions.

Thursdays 2:35-4:30 PM
January 21-February 18 5 sessions

PC/Course #7-Vista Essentials

— Level 2-Win Vista *David Copp*

So you're familiar with basic PC skills and want to learn more; this course is geared toward refining some of the skills you have and learning new ones. Using the internet and e-mail, we'll work on more advanced mouse skills including the right mouse button. Learn more about file management, modifying the desktop and your working environment, and short-cut key strokes. Time will be allowed for individual questions and discussion.

Prerequisite: Completion of a beginning Vista course or equivalent. Must be mouse proficient!

Thursdays 9:30-11:25 AM
February 4-February 25 4 sessions

PC/Course #8-E-Mail and the Internet

Win Vista *Bob Silcott*

If you think "Google" is the last name of a guy named Barney, this is the class for you!

We will cover the basics of getting to where you want to go on the internet and how to get back to where you started. Explain the difference between a browser and a search engine. We'll show some nifty tricks to make your internet experience less tedious.

We will also take on popular web-mail interfaces such as Hot Mail and Yahoo. We'll work on the basics such as creating and sending e-mail, adding e-mail addresses to your contacts list, and dealing with SPAM.

Prerequisite: Completion of a Beginning and Intermediate Vista course or equivalent. Must be mouse proficient!

Wednesdays and Fridays 2:35-4:30 PM
February 10-February 19 4 sessions

PC/Course #9-Buying & Using Digital Cameras Workshop

Win Vista *Ken Jenkins*

Topics will include what to look for when buying a digital camera; how to download (transfer) your pictures from the camera to your computer; using Windows Explorer, Picasa or other programs to help organize those pictures and simple image editing to make those photos pop!

Classes will be a combination of lecture and discussion with some do-it-yourself practice. If you already have a digital camera, bring it with you to class.

Prerequisite: Completion of a Beginning and Intermediate Vista course or equivalent. Must be mouse proficient!

Wednesdays and Fridays 9:30-11:25 AM
February 3-February 12 4 sessions

PC/Course #10–Microsoft Word

Win Vista

Irma Andrews

Microsoft Word is the premier word processing program for the PC (and increasingly Mac).

In this class, we will learn how to create a new document, format the paragraph, change fonts, change font size, add graphics and print.

More complex tasks will be covered as student skill level and interest allows.

Class size is limited to allow more one-on-one time with the students.

Prerequisite: Level 1 and Level 2 or equivalent.

Tuesday

2:35-4:30 PM

January 12-February 2

4 sessions

PC/Course #11–Buy & Sell on eBay or Craigslist

Win Vista

John Field

The huge Internet auction facility, “eBay” is a very useful way to locate and purchase all sorts of items and also an amazing way to find a buyer for items one may wish to sell.

Craigslist is the comfortable community alternative for folks a bit nervous about on-line auctioning.

This class offers instruction and practical experience in buying and selling on both eBay and Craigslist. Class participants are encouraged (but not required) bring an item they wish to list for sale. To actually register for buying and selling, you will need to provide a credit card acceptable to eBay.

Prerequisite: Level 1 and level 2 or equivalent. Must be mouse proficient!

Fridays

2:35-4:30 PM

March 5-March 19

3 sessions

PC/Mac Course #12–Computer Security

Win Vista/Mac OSX

Adam Ryzska

You don’t want to think about it and would just prefer it not be an issue. Your security on-line is just as important as locking your doors at night.

In this 4 part lecture, Adam will introduce you to Firewalls, Anti-Virus software, Internet Safety, Spyware, Spybot, Zone Alarm and others. (Believe it or not, some of those are *good* things!) Join Adam as he leads the charge against the bad guys!

Please note the start time on this class!

Note: This is a lecture ONLY course. It will be a fast-paced course with a lot of subjects covered each meeting and recommended for experienced users only.

Wednesdays

2:00 PM-4:00 PM

January 13-February 3

4 sessions



Show your love for technology (and us!) with the Senior Computer Center 1 gb thumb drive.

School bus yellow (won't get lost) and the Senior Computer Center logo—\$10 ea.

SENIOR COMPUTER CENTER VOLUNTEERS GO EVEN FURTHER!

Over the years, the Senior Computer Center volunteers have stepped up to help out Beach Flats Community Center and their computer lab. Since their dissolution from the City, BFCC has needed our help even more in upgrading the equipment and doing general maintenance. The e-mail I got from Reyna Ruiz says it all “Your super volunteer, Ken ROCKS!!!” (in reference to Ken Jenkins). I couldn’t agree more but I will go further in that ALL my volunteers ROCK! Thank you all and Happy New Year!

Class Registration Form: Winter 2010

Read Registration Information Carefully
Before Completing This Form!

Must be a member of the Senior Computer Center to enroll

Name _____ Address _____ Phone _____
Our teachers sometimes like to contact their students by e-mail. Please provide a current e-mail address if possible.
E-mail Address _____

Course #1 Explore Mac OSX/Level 1
Tues/Thurs 9:30-11:25 AM Jan 12-Jan 21
(4 Sessions)

Course #2 Mac OSX/Next Level
Tues/Thurs 9:30-11:25 AM Mar 2-Mar 11
(4 Sessions)

Course #3 Mac-Internet & E-Mail
Tues-Fri 2:35-430 PM Mar 23-Mar 26
(4 Sessions)

Course #4 Mac-Digital Graphics
Weds/Fri 9:30-11:25 AM Feb 24-Mar 5
(4 Sessions)

Course #5 Mac-iPod Touch/iPhone
Fri 2:35-430 PM Jan 15-Feb 5
(4 Sessions)

Course #6 PC-Beginning Vista
Mon/Thurs 2:35-430 PM Jan 21-Feb 18
(5 Sessions)

Course #7 PC-Vista Essentials
Thurs 9:30-11:25 AM Feb 4-Feb 25
(4 Sessions)

Course #8 PC-Vista E-Mail & Internet
Weds/Fri 2:35-430 PM FEB 10-FEB 19
(4 Sessions)

Course #9 PC-Digital Cameras
Weds/Fr 9:30-11:25 AM Feb 3-Feb 12
(4 Sessions)

Course #10 PC-MS Word
Tues 2:35-430 PM JAN 12-FEB 2
(4 Sessions)

Course #11 PC-eBay/Craigslist
Fri 2:35-4:30 PM Mar 3-Mar 19
(3 Sessions)

Course #12 Mac/PC-Computer Security
Weds 2:00-4:00 PM JAN 13-FEB 3
(3 Sessions)

If you would like to be notified periodically of special announcements, special interest groups please carefully write your e-mail address below.

Please check here if you would like to bring your laptop to class



Did You Remember to Enclose
a Self-Addressed Stamped Envelope.

1. If you aren't sure if a class is right for you, please call the office at 420-6180
2. Classes are free for members in good standing. Renew your Membership, if appropriate
3. Make membership checks payable to FOPAR.
4. Enclose a Self-Addressed Stamped Envelope. Confirmations will not be mailed without SASE

(3 Sessions)

Winter 2010
Course Registration
Information Inside!

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A Program of Friends of Parks and Recreation

Special Thanks To
the

City of Santa Cruz
Parks & Recreation Department



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As a courtesy to those with chemical sensitivities, please attend activities scent and smoke-free. Thanks!